

**Minutes of the meeting of the Lower Heyford Parish Council held on
Thursday 21st March 2013 at 7.00 pm in the Church**

Present: - Mr Macnamara (Chair), Mrs. Ball (Vice Chair), Mr Mortimore, Mr Dare, Mr. Eggeling

Members of the public : No members of the public were present

In attendance: Cathy Fleet (Clerk)

Apologies: Apologies had been received from Miss Hawkins

Declarations of Interest : Mrs. Ball declared an interest in the timber yard and Mr Dare declared an interest in the boat yard and Station Road

Minutes of the last meeting held on 17th January 2013 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

13.03.01 - Clerks Report

| | | |
|------------|--------|---|
| 18/01/2013 | 543694 | road surface The Lane/Freehold |
| 18/01/2013 | 543697 | water pipe 86 Freehold Street |
| 18/01/2013 | 543699 | big puddle Church Lane |
| | 337791 | Potholes on B4030 from Lower Heyford to Middlton Stoney |
| 18/01/2013 | 543704 | Footpath Bromeswell opposite Cherwell Bank |

13.03.02 Matters Arising /Highways

- **Church Lane puddle** - No action taken by OCC Clerk to chase **ACTION : CLERK**
- **Bromeswell Close** - No action has been taken **ACTION : CLERK**
- **The Lane** - some potholes have been mended but more are appearing and are a trip hazard for pedestrians due to lack of footpath **ACTION : CLERK**
- **Freehold Street** - Lots of potholes have appeared **ACTION: CLERK**
- **Station Road** - lots of potholes have appeared **ACTION CLERK**
- **Rousham Road** - Although outside the parish boundary Rousham Road is used by many residents of the village and the state of the road is appalling due to potholes and blocked drains **ACTION : CLERK**
- **Sewerage in Greenway/South Street** - Mr. Ball had reported the overflowing sewer to CDC and has received a response promising action
- **Drain outside The Wharf** - The drain is blocked again **ACTION : CLERK**

All these matters to be chased by Clerk, copies to Chair who will write to Mr. Rodney Rose **ACTION : CLERK/JJ**

- **Bridge** - The bridge is Grade 2 Listed and as it is being damaged by heavy lorries Clerk to write to English Heritage to enlist their help **ACTION : CLERK**
- **SID** - It was agreed that a sub committee would be formed by Messrs Dare, Thompson, Mortimore and Eggeling to manage the sitting of SID

13.03.03 Meetings - No meetings had been attended

13.03.04 Correspondence - Correspondence lists were circulated and discussed

13.03.05 Lower Heyford Charity - Refurbishment of the Reading Room is on-going

13.03.06 Parish Plan - Mr. Macnamara has a copy of this parish plan which he will bring to the next meeting.

13.03.07 Website - Clerk is continuing to update Graham and Mr. Eggeling to suggest input **ACTION : CLERK/BE**

13.03.08 King George Field - It was minuted at the last meeting that Notice to Quit be served on the Trustees if no signature on the lease was forthcoming by 20th March,

however, due to legal technicalities there is doubt as to ownership of the land so no action will be taken. Clerk to contact Rocky Sharrock of Fields in Trust to obtain archived document which will establish ownership which he says is in their possession.

ACTION : CLERK

13.03.09 - email address database - Mr. Eggeling to create flyer to be distributed with Valley News inviting parishioners to supply Clerk with a email address in order for the PC to distribute PC information more effectively

ACTION: CLERK/BE

13.03.10 Welcome pack - It was thought that the creation of a welcome pack was in hand by a member of the village.

13.03.11 Planning

12/01628/LB Heyford Manor - approved

12/01701/LB Knaptons Croft - approved

13/00047/TCA 47 Freehold Street - crown reduction of beech tree

13/00046TCA 6 The Lane - felling of Leylandii hedge

13.03.12 Finance - It was agreed that membership of OALC was no longer necessary, therefore the only accounts payable were :

Clerk salary £356.40

Clerk expenses £100

It was agreed that Mr. Eggeling be a signatory for cheques

ACTION: CLERK

Clerk had contacted CDC as no confirmation of precept payment had yet been received. She had been told that it was in hand and confirmation would be received shortly

13.03.13 AOB - Noticeboard - Clerk reported that the noticeboard by the pub was wet and almost unreadable due to water dripping from the thatch on the pub. Clerk to supply Mr. Dare with keys for investigation.

ACTION: CLERK

Meetings - Clerk suggested that meetings should be monthly with the exception of August and December in order to maintain better contact. All were in agreement

Date of next meetings :

- 25TH April 2013 to be preceded by the Annual Meeting**
- 16th May**
- 20th June**
- 18th July**
- 19th September**
- 17th October**
- 21st November**

The meeting closed at 8.15pm

Signed Mr J J Macnamara Date