

**Minutes of the meeting of the Lower Heyford Parish Council held on  
17<sup>th</sup> January 2012 at 7.30 pm in the Church**

**Present:** Mr Macnamara (Chair), Mrs Ball (Vice Chair), Mr. Dare, Miss Hawkins, Mr. Thompson, Mr. Mortimore

**In attendance:** Cathy Fleet (Clerk)

**Apologies** No apologies were received

**Declarations of Interest :** Mrs. Ball declared an interest in the timber yard.

**Minutes of the last meeting** held on 24<sup>th</sup> November were read and amended and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

01.01.12 **Public Participation :** No members of the public were present

02.01.12 **Clerk's Report-** The Clerk had nothing to report which does not come up later in these minutes

03.01.12 **Highways** - Clerk had previously circulated by email details of the closure of Rousham Bridge on 6<sup>th</sup> February for approximately a week. Concern was expressed that traffic congestion may result around Freehold Street. Clerk to contact Highways regarding signage.

**ACTION : CLERK**

Lorries turning across the road by the Horse & Groom are continuing to be monitored by Mrs. Ball who supplied a copy of the operating licence valid until 2013.

**ACTION : DB**

It was reported to the meeting that money for non-dangerous highways issues has been allocated to County Councillors and the Clerk is to contact Tim Hallchurch (with a copy to Highways) with the following list: Station Road drainage, Speed limits through and round Lower Heyford and Caulcott, the Longbridge/Station Road footpath, the path in Bromeswell Close.

**ACTION : CLERK**

04.01.12 - **Meetings** - No meeting had been attended

05.01.12 - **Relief in Need/Lennard Trust** - No progress has been made with the amalgamation of the charities, but the Clerk reported that the new Clerk to the charity is Dr. Tomn Clayton.

06.01.12 - **Parish Plan** - No progress reported due to the absence of Miss Wagstaff

07.01.12 - **Website** - No progress reported due to the absence of Miss Wagstaff

08.01.12 - **SID** - Clerk had contacted Kevin French of Radarlux Radar Systems (UK) Ltd. (1A Grove Business Park, Atherstone on Stour, Stratford-upon-Avon CV37 8DX Tel +44 (0)1789 459199) and obtained details and prices of a SID to be installed in the village.

Concern had been expressed about maintenance and on-going calibration of the equipment which Mr. Dare is to investigate with Radarlux.

**ACTION : DD**

09.01.12 - **Bus Shelter** - A vote of thanks was made to Eric Ball for re-painting the bus shelter. It was reported that the timetable has been defaced by graffiti. Clerk to contact Heyfordian to get it replaced.

**ACTION : CLERK**

10.01.12 - **King George Field** - There has still been no response from the Trustees regarding the signing of the Lease, the draft of which has been in their hands for many months. Plans for the refurbishment of the playground are now being held up and the committee are being prevented from applying for grants due to the lack of a signed lease. Mr Thompson and Mr. Mortimore to contact Trustees to get them to sign the lease as a matter of urgency.

**ACTION : LT/CM**

11.01.12 - **Emergency Plan** - Further information was passed to the Clerk who will collate and insert in Valley news

**ACTION : CLERK**

12.01.12 - **Planning** -

11/01434/LB 5 Market Square approved 25/11/11

11/01655/F 11 Market Square approved 22/12.11

11/01444/F New dwelling at 17/19 Freehold Street - withdrawn

11/01793/TPO Tree work at The Beech House, Station Road, approved 13/01/12

12/00012/TCA Notice of Intent to fell Cypress tree at Darville House Station Road 12/01/12

Concern was expressed by the Clerk that on some occasions Planning envelopes were not being returned to her on time for a submission to CDC. All Councillors to act promptly on receipt of an envelope and pass **directly** to the next name on the list.

13.01.12 **Finance** - It was **RESOLVED** to accept the following Accounts for payment :

CDC Election fee	£39
BDO Audit fee	£216
Heyford Wharf for salt	£167.52
Clerk Salary	£356.40
Clerk expenses	£100
SLCC membership (part)	£47.50

Clerk reported that the external audit had been approved following some adjustment of previous year's figures due to error concerning the Santander bank account. The Santander bank account is still causing problems in that no statements or communication is being sent to Clerk after nearly 2 years. It was agreed that when the situation is resolved the account should be closed due to poor service.

At a meeting prior to the Parish Council meeting the Precept for 2012/13 was agreed and a figure of £12,820 reached, of which £10,000 would be submitted to CDC for payment, the balance being taken out of reserves.

14.01.12 - **AOB** - The Grit bin in Mill Lane is in a dangerous position. Clerk to contact Area Steward to rectify. **ACTION : CLERK**

Miss Hawkins reported that there was a lot of rubbish/debris in the river and canal. Miss Hawkins to report to the relevant authority **ACTION : TH**

Mr Dare reported that there had been complaints about the early morning working on the railway causing a lot of noise. A meeting is to take place with Network Rails to discuss.

**Date of next meeting : 15<sup>th</sup> March 2012**

**The date for the Annual Meeting was arranged for Thursday 8<sup>th</sup> May at 7pm in the Church  
The meeting closed at 8.30pm**

**Signed ..... MR JJ Macnamara Date .....**