

Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 17th January 2013 at 7.00 pm in the Church

Present: - Mr Macnamara (Chair), Mrs. Ball (Vice Chair), Mr Mortimore, Mr Dare, Miss Hawkins, Mr Thompson

Members of the public : Mr Bruce Eggeling

In attendance: Cathy Fleet (Clerk)

Apologies: No apologies had been received

Declarations of Interest : Mrs. Ball declared an interest in the timber yard and Mr Dare declared an interest in the boat yard and Station Road

Minutes of the last meeting held on 19th November 2012 were read and it was RESOLVED to accept these as a true record of the meeting and they were signed by the Chair.

01.13.01 Clerk's Report - The Clerk had nothing to report which is not covered elsewhere in these minutes -

01.13.02 Highways

- **Damage has been caused to the edge of the road in Greenway and South Street , Caulcott by tankers avoiding overhanging foliage and vegetation. Mr Eric Ball has contacted OCC asking that the trees be cut back and the highway repaired.**
- **The road surface of The Lane/Freehold Street has deteriorated. Clerk to report requesting repair once the weather improves. ACTION: CLERK**
- **The owners of 86 Freehold Street have installed a pipe to drain their garden which is discharging onto the pavement. Clerk to report to highways ACTION : CLERK**
- **The hedge at the rear of 20 Bromeswell Close is overhanging causing difficulty for people using the bus stop. Clerk to write to owners requesting that it be trimmed back. ACTION : CLERK**
- **SID is currently sited at Caulcott and is proving to be a good deterrent to speeding motorists. The data has been downloaded and is being analysed by Mr Dare prior to it being sent to WPC Brown. SID will be moved in the near future and will continue to be rotated around the villages to make good use of the sunshine in order to power up the battery which at the present time does not last much more than a week. ACTION : DD/LT**
- **Drains - The works to the drain on Station Road have ended due to lack of funding, and the situation has improved but the project is not completed and will need to be closely monitored and any future problems reported immediately ACTION : ALL**
- **Vardy Lodge, Church Lane - the soakaway has been affected by the building work and has caused a huge puddle to be present in the middle of the road. Clerk to report ACTION : CLERK**
- **The footpath opposite Cherwell Bank has still not been repaired following Highways' visit many months ago. Clerk to chase ACTION : CLERK**

01.13.03 Meetings - no meetings had been attended

01.13.04 Correspondence - An email had been received from Mrs Morley regarding the possibility of a Jubilee tree and suggesting a Copper Beech. Since this was the only response it was decided that the majority of residents of the village were not interested and it would be better to divert funds elsewhere and therefore no tree would be planted.

01.13.05 Lower Heyford Charity had reported that work is required to the Reading Room which will be carried out shortly

01.13.06 Parish Plan - no progress to report

01.13.07 Website - Clerk is continuing to input to Graham Wilson for the website

- 01.13.08 Co-option of Councillor - Mr Macnamara proposed and Mr Dare seconded that Mr Bruce Eggeling be co-opted as Councillor. All were in agreement and Mr Eggeling was welcomed as Councillor and Clerk to completed necessary formalities. **ACTION : CLERK**
- 01.13.09 Community Governance Review - Correspondence had been received from CDC and distributed. After discussion it was decided that it is of little relevance to Lower Heyford and so no response would be made
- 01.13.10 Rev Green had passed on information regarding the Neighbourhood Return Project being run by TVP and was keen for people to get involved. Clerk to submit to Graham for the website **ACTION : CLERK**
- 01.13.11 King George Field - Mr Thompson has repeatedly chased Mr Osborne-Mackay for action. The lease had been sent to Field n Trust who had advised that it should not be signed because of lack of Insurance. Mr Dare had consulted Mr Cantelli, solicitor, who has provided various options. It was agreed that if the Trustees are unable to provide a signed lease by 20th March 2013 then the Parish Council will have no option but to serve a Notice to Quit. Mr Thompson to pass this information on to the Trustees and inform them that they must confirm to the Clerk in writing that they accept the terms of the Parish Council's lease and will sign it and Clerk to write to Mr Cantelli informing him that his advice will be taken. **ACTION : CLERK/LT**

01.13.12 Planning
 12/01707/F Mr & Mrs Whitford, 3 Knaptons Croft SSRE & loft extension
 12/001484/F Quiet Waters SSRE APPROVED
 No plans received for Heyford Manor - Clerk to contact CDC

01.13.13 Finance - The following accounts were approved for payment :

Payee	Detail	Amount	Cheque No
Cathy Fleet	Clerk salary x 2	£356.40	500172
Cathy Fleet	Clerk expenses	£100	500173
Graham Wilson	Website hosting fee	£26.22	500174
SLCC	half membership fee	£50	500175

The precept figures which had been agreed at the meeting were approved with a figure of £9680 to be requested from CDC

01.13.14 AOB

- Mr Dare suggested that email addresses be collected from all residents of the villages in order to compile a database for distribution of information. Clerk to investigate regarding data protection etc. To be put on next agenda
- Clerk suggested that welcome packs be prepared to new residents. Clerk to investigate

The meeting closed at 8.40pm

Date of next meeting : 21st March 2013

Signed Mr J J Macnamara Date

