

**Minutes of the meeting of the Lower Heyford Parish Council held on  
Thursday 16th October 2014 at 7.00 pm in the Church**

**Present:** - Mrs. Ball (Vice Chair), Mr Thompson, Mr. Eggeling, Mrs. Turner  
Members of the public : Mr. Armstrong, Mr. McMeekin

**In attendance:**

**Apologies:** Apologies were received from Mr. Macnamara, Mr. Mortimore, Mr. Dare and Cllr Fulljames

**Declarations of interest** - There were no declarations of interest

**Minutes of the last meeting** held on 18th September 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair

**10.14.01 Public participation**

Mr. McMeekin wished to discuss the speed limit throughout the village which is covered as an Agenda Item

**10.14.02 Clerk's Report** -

Letter sent to Heyford Park Management Co re routing agreement - no response received as yet

Quote received from Ryan for painting gates

Contact made with TVP re Speedwatch

**10.14.03 Matters Arising**

A letter had been received from OCC regarding the discontinuation of the mobile library service. This service is regularly used by only 7 residents and it was decided they should be encouraged to respond to the public consultation. Clerk will respond on behalf of the PC.

**ACTION : CLERK**

The Bus Shelter had been inspected by Mr. Thompson and found to be structurally sound and in reasonable condition. Mrs Ball and Mrs Turner had also inspected it and found that the inside of the roof has been vandalised and the plastic lining is torn and burned in places. There is an abandoned bike chained to the fence nearby which has been there for at least 2 weeks. Clerk to report to CDC as flytipping and have it removed. **ACTION : CLERK**

Noticeboards - Mr. Dare had agreed to inspect the noticeboards and in his absence this item is deferred to the next meeting.

Pine Trees - Emails had been received from Savilles stating that the report has not been received from Nicholsons and that they are waiting for the Ivy on the trees to die back before inspecting the trees. Clerk to contact Nicholsons direct. **ACTION : CLERK**

**10.14.04 - Highways/Footpaths**

Ryan had quoted £120 for the repainting of the village gates and it was unanimously agreed to accept this. Clerk to inform Ryan **Action : CLERK**

PCSO Kidd had been contacted regarding the TVP Community Speedwatch scheme and he has confirmed that he will attend the next PC meeting.

Mr. McMeekin is concerned regarding speeding vehicles in Freehold Street and estimates that some vehicles travel at speeds of up to 60mph along this road. Discussion followed regarding the possibility of a 20mph speed limit in Freehold Street and it was decided to discuss this with PCSO Kidd.

A letter had been received from OCC informing that CDC will terminate their contract with OCC for maintenance of verges from 1st January and enquiring as to whether the PC would be interested in taking over the maintenance of verges. Clerk had requested more information from OCC but had received no response. Deferred to next meeting.

The question of lorries travelling on Station Road was discussed and it was decided that Clerk should request copies of all routing agreements on the B4030 from CDC and draft a letter for Mr. Thompson to send to offending hauliers. **ACTION : CLERK**

**10.14.05 Clerk's appraisal**

In Mr. Macnamara's absence, this was deferred to the next meeting

**10.14.06 Meetings** - No meetings had been attended

**10.14.07 Financial Regulations**

The model NALC financial Regulations had been circulated and it was **RESOLVED** that subject to amendment of financial limits these should be approved and adopted. Clerk to amend.

**ACTION : CLERK**

**10.14.08 LHRINC**

No meeting had been held

**10.14.09 Playground**

Mrs. Turner reported that the playground is nearing completion, only requiring fencing and planting. An opening party is planned for the Spring.

**10.14.10 Website**

It was agreed to ask Graham Wilson if the name of the website could be changed to Lower Heyford & Caulcott in place of Heyford.info in order that it appears higher on the Google search results. Clerk to contact Graham

**ACTION : CLERK**

**10.14.11 Planning**

14/01424/F new dwelling and garage at Paines Field, Freehold Street - Objection submitted

14/00324/TCA Notice of intent for treework at land northwest of Heyford House

**10.14.12 Finance** - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
SLCC	Clerk Training (halved with SAPC)	125.00	500246
CDC	Dog bins	174.34	500247
Cathy Fleet	Clerk expenses	15.90	500248
Cathy Fleet	Clerk Salary	226.82	SO
HAGS	Playground	12437.60	500249

According to the newly adopted Financial Regulations Clerk's salary can now be paid by SO or BACS. Bank details including PIN number for phone/internet banking will be provided to Mr. Macnamara in a sealed envelope at the next meeting.

There was discussion regarding the payment of the cheque for the playground. The village hall trustees will provide a cheque to the PC (as a grant ) for £3237.60 at the end of the month. The remainder (£9200) is VAT which will be reclaimed. As there was uncertainty regarding the exact figures, it was agreed that the Clerk would clarify and obtain signatures for the cheque on 17th October and send the cheque to HAGS

**The meeting closed at 20.13**

**Date of next meeting : 20th November 2014**

**Signed ..... Mrs D Ball Date .....**

**ACTION LIST SUMMARY**

NO	ACTION	To be Actioned by :
10.14.03	Clerk to respond to mobile library consultation	Clerk
	Clerk to report dumped bike by bus shelter	Clerk

	Clerk to contact Nicholsons regarding report of Scots Pine trees	Clerk
10.14.04	Clerk to request copy of B4030 routing agreements from CDC and draft letter for Mr. Thompson to send to hauliers	Clerk
	Clerk to instruct Ryan to paint the gates	Clerk
10.14.07	Clerk to amend Financial Regulations	Clerk
10.14.10	Clerk to ask Graham Wilson if the name of the website can be changed	Clerk