

**Minutes of the meeting of the Lower Heyford Parish Council held on
Thursday 22nd April 2014 at 7.00 pm in the Church**

Present: - Mr Macnamara (Chair), Mrs. Ball (Vice Chair), Mr Mortimore, Mr Dare, Mr. Eggeling, Mrs. Turner, Mr. Thompson
Members of the public : Mr. W Shepherd

In attendance:

Apologies: No apologies had been received

Minutes of the last meeting held on 27th March 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

04.14.01 Clerk's Report

Some potholes on Freehold Street fixed

Paperwork for Viridor grant signed

Letter written to Dorchester Group re routing agreement

Further letter written to Savilles re trees owned by Corpus Christi

Standing Orders, Risk Assessment & financial Regs have been circulated

04.14.02 - Highways/Footpaths - Email had been received via Steeple Aston PC from Hugh Potter regarding the Rifle Plank Bridge stating that it is high priority and it is hoped to be replaced this summer.

Potholes were reported in the following areas : Mill Lane, Freehold Street - some have been filled but not all, Greenway has many potholes its entire length. Clerk to report to CDC

Action : Clerk

Station Road has been patched but this does not constitute a structural repair suitable for 40 ton vehicles and the promised surface dressing will only mask the problem. Clerk to write to Mr. Kemp, OCC.

Action : Clerk

No progress has been made regarding the drainage situation. Clerk to write to Wayne Barker

Action : Clerk

04.14.03 Matters Arising

Clerk to chase Savilles re trees on Heyford Road

Action: Clerk

Clerk to chase Dorchester group for a response to letter sent

Action : Clerk

04.14.04 Meetings - No meetings had been attended

04.14. 05 Correspondence - Correspondence lists were circulated and discussed. It was decided that no response would be made to the letter from CDC regarding Local Heritage Assets as the entire village is a conservation area.

04.14.06 LHRINC - Dr Clayton had circulated the Accounts and report on the activities of the Charity.

04.14.07 Playground - Mrs Turner reported that she is meeting with TOE2 on 29th April which will hopefully result in a further grant for the playground. Concern was expressed about the safety of the existing playground equipment and it was agreed that Mr. Thompson should make a thorough inspection the following day. His report has been included in these minutes : "I will list the following : The outer fence is secure and is perfectly safe. the four swings are all secure and in good working order, likewise safe to use. the slide is secured by large concrete bases, the slide is perfectly secure on these concrete bases. the main frame is perfectly safe although underneath the slide itself where it is attached to the frame of the slide there is some very minor rust forming, this is surface rust only and again is perfectly safe. The climbing frame is secure and it perfectly safe to use. The rocking horse ride is secure and is safe to use, likewise the two other stand along coil type rides are secure and safe to use. the area in which the slide and swings are situated are lower than the other items, therefore you need to step down into that area. this could do with being cut back so that the step down is clearly visible - nothing that a strimmer would not cure. These are my observations and in my opinion only, the area is safe to use. What there is is old but safe to use. "

04.14.08 Planning

14/00062/F 2 Storey side extension 9 Bromeswell Close - APPROVED

14/00365/F Mr. Richard Bennett, Proposed two storey extension - No Objection

14/00446/F Mr. & Mrs Haynes 107 Freehold Street 2 x two storey rear extensions - No objection

14/00448/F Mr. & Mrs Kyte, 17 Freehold Street, variation to 12/00059/F

04.14.09 Finance - The following accounts were approved for payment

| Payee | Detail | Amount | Cheque No |
|-------------|----------------|--------|-----------|
| Cathy Fleet | Clerk salary | 226.82 | 500227 |
| Cathy Fleet | Clerk expenses | 24.90 | 500228 |
| Trumans | Legal fees | 398.00 | 500229 |
| AON | Insurance | 659.00 | 500230 |

Date of next meeting : TBC

Signed Mr J J Macnamara **Date**

ACTION LIST SUMMARY

| NO | ACTION | To be Actioned by : |
|----------|---|---------------------|
| 03.14.02 | Clerk to obtain further quotes for SID and obtain permission from CDC | Clerk |
| 03.14.02 | A rota to be formed for the positioning of SID | DD/CM/BE |
| 03.14.02 | Clerk to chase Savilles re trees on Corpus Christi land | Clerk |
| 03.14.04 | Clerk to write to Dorchester Group re Routing Agreement | Clerk |
| 03.14.04 | Clerk to chase sewage at Caulcott | Clerk |
| 04.14.02 | Clerk to report potholes on Freehold Street, Mill Lane and Greenway | Clerk |
| 04.14.02 | Clerk to write to OCC regarding Station Road | Clerk |
| 04.14.03 | Clerk to chase Dorchester | Clerk |