

**Minutes of the meeting of the Lower Heyford Parish Council held on
Thursday 17th July 2014 at 7.00 pm in the Church**

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM), Mr Dare (DD), Mr. Eggeling (BE), Mrs. Turner (PT), Mr. Thompson (LT)

Members of the public : Cllr Mrs Fulljames, Mr. Adrian Hobbs

In attendance: Cathy Fleet

Apologies: No apologies had been received

Minutes of the last meeting held on 19th June 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

07.14.01 Clerk's Report

Chased Savilles re Tree Report

Letter written to Paul Silver, Dorchester, no response received

Letter received and responded to regarding recycling bins

Accounts submitted to BDO for Audit

Weeds on Bridge have been sprayed

07.14.02 Matters Arising

Mr. Hobbs representing the Jehovahs Witnesses wished to discuss the re-siting of the recycling bins outside Kingdom Hall which have been there since the sale of the hall some 4 1/2 years ago. The bins are on land owned by the Jehovah Witnesses but there is a right of way across the car park for anyone wishing to use the bins. Since a major refurbishment of the hall the Jehovahs Witnesses are now planning to resurface and gate the car park and wish the bins to be re-sited. The Village Hall own the freehold of the access which is an enforceable right. Initially the PC suggested that signs be put up to discourage car parking in what is now private land, in particular overnight parking. It was also suggested that a layby be created on the road and the bins turned around so access could be from the road. The final, and more favourable suggestion was that the bins be moved to the layby at Caulcott. Clerk to contact CDC making this suggestion, copying the email to Mr. Hobbs. Clerk to provide Mr. Hobbs with contact details for Roger Bowen, Ian Lough Scott and Graham Wilson. There was concern that by gating the entrance to Kingdom Hall the area would become isolated and something of an eyesore in the village and not something which the parish council would encourage. Mr. Hobbs would like it minuted that the Jehovahs Witnesses were grateful for the co-operation of the villagers during the refurbishment of the hall and also thanked the parish council for their co-operation at this meeting. There would be some legal fees involved for the PC as the transfer of Title document would need to be amended. The Church own the footprint of the old village hall and BE proposed that the PC register the land as it is currently unregistered. DB to find out from Roger Bowen who owns the land and JJ to investigate registration of the land. **ACTION : CLERK /DB/JJ**

JJ had attended meetings with Dorchester Living and reported that 12 parishes have now indicated their intentions of joining together to form a Neighbourhood Plan. The TOR are to be amended and it was agreed that Lower Heyford would join with the other villages, led by Ardley in Fewcott, to create the Neighbourhood Plan. There are working parties on the following topics and it was agreed that representatives from LHPC would attend these:

Commerce

Education - PT

Affordable Housing

Community Facilities

Trandspont - LT, CM

07.14.03 - Highways/Footpaths A reply had been received from Sir Tony Baldry regarding the burst water main on Heyford Road and DD reported that he had had a visit from Wayne Barker (OCC) who will prepare drawings to submit to the Canal & River Trust showing flow rates and he verbally reported that work on the pipework will commence in October. A

written confirmation is to be sought. When the pipe burst the boatyard was covered in silt which on Wayne's instruction was very quickly cleared. Wayne is of the opinion that the burst occurred as a result of ground conditions and deflection from HGVs. Large lorries continue to use the road and Cllr Mrs Fulljames will investigate the routing agreement.

Cllr Mrs Fulljames informed the meeting that the 6 speed humps proposed in Bicester had been referred to the scrutiny committee and put out to consultation but the case was lost and the plans to install speed humps will go ahead. She also mentioned the plans for the Bicester Eco Town and the fact that Howes Lane will be closed and a speed limit of 30mph imposed. The incinerator at Ardley has begun to take domestic rubbish and will be fully running by the end of August. It is expected there will be minimal lorry movement on the B4030. The question of overgrown foliage obstructing road signs was discussed and Cllr Mrs Fulljames felt unable to assist with this problem. Clerk to contact OCC Highways.

ACTION : CLERK

No response had been received to the letter sent to Paul Silver at Dorchester regarding lorries using Station Road. Clerk to chase. DD and LT wished it to be minuted that they are frustrated and dissatisfied with the support provided by the County Councillor to Lower Heyford Parish Council.

Clerk had contacted Savilles regarding the Tree report and had received a report from Boward, which does not include the Scots Pines on Station Road. These are maintained by Nicholsons and a report is awaited. Clerk to chase

ACTION : CLERK

Weeds on Rousham Bridge have been sprayed by Bob Bickley and it was agreed that next year a contract with him would be entered into whereby he sprays April/June/September in an effort to eliminate the weeds.

ACTION : CLERK

No progress has been made on the replacement of the Rifle Plank Bridge. Clerk to chase

ACTION : CLERK

A large pothole still exists on the corner of Station Road/Heyford Road outside Kingdom Hall. Clerk to report

ACTION: CLERK

DD to obtain quotes for the purchase of another SID

ACTION : DD

07.14.04 Meetings - No meetings had been attended

04.14. 05 Correspondence - Correspondence lists were circulated and discussed

07.14.06 Playground - PT reported that work is expected to commence on refurbishing the playground on 5th August

07.14.07 - Planning .

14/00705/F The Beech House repositioning of vehicular access -APPROVED

14/00635/F - Canal Cottage Change of Use - APPROVED

11.12.09 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
R Bickley	Weed spray on bridge	40.00	500253
Cathy Fleet	Clerk salary	226.82	500254
Cathy Fleet	Clerk Salary (August)	226.82	500255
Cathy Fleet	Clerk expenses	16.90	500256

The meeting closed at 8.35pm

Date of next meeting : 18th September 2014

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
7.14.02	Clerk to contact CDC re re-siting of bins	Clerk
	Clerk to provide contact details of Roger, Ian & Graham to Adrian	Clerk
	JJ to investigate registration of land	JJ
	DB to establish ownership of land	DB
7.14.03	Clerk to contact Highways re overhanging foilage	Clerk
	Clerk to chase Savilles re tree report	Clerk
	Clerk to contact Bob Bickley re weedspraying contract	Clerk
	Clerk to report pothole	Clerk
	Clerk to chase re Rifle Plank Bridge	Clerk
	DD to obtain quotes for SID	DD