

Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 19th February 2015 at 7.00 pm in the Church

Present: - Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM), Mr. Thompson (LT)

*Mr Dare (DD) arrived at 7.15

Members of the public : Hayley Brown, Jenny Tamblyn, Janine Beckwith

In attendance: Cathy Fleet (Clerk)

Apologies: Apologies had been received from Mr. Macnamara, Mrs Turner and Mr. Eggeling

Declarations of Interest : There were no declarations of interest

02.15.01 - Minutes of the last meeting held on 15th January 2015 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

02.15.02 Public Participation

Jenny Tamblyn wished to raise the matter of the state of the tow path along the canal . She thought the large water filled holes present a danger and wanted to know if they could be filled in. It was thought that she could get a working party together and carry out the necessary work. She will provide Clerk with details of date times etc to be published on the website.

(* DD arrived after this item)

Hayley Brown is concerned about the recent accidents at the crossroads. This was discussed under Highways agenda item.

Janine Beckwith had collected signatures in favour of an additional street light in Freehold Street. Clerk to make enquiries regarding costs. **ACTION : CLERK**

She also enquired as to the removal of the bin opposite her house, and proceeded to complain about the siting of a new dog bin in its place despite her not objecting to this at the last meeting at which it was resolved so to do. CM to remove bin **ACTION : CM**

02.15.03/04 Clerk's Report and actions from previous meeting

NO	ACTION	To be Actioned by :
01.15.01	Clerk to establish areas of grass cut by OCC/CDC - NO MAP AVAILABLE - FROM CDC	Clerk
	Clerk to chase Sanctuary re hedges - WORK HAS BEEN CARRIED OUT	Clerk
	Clerk to make further enquiries regarding routing agreement - OUTSTANDING	Clerk
	JJ to speak to Chair of Bartons re routing agreement - OUTSTANDING	JJ
	Clerk to write to home owners re overgrown vegetation - LETTERS SENT OUT	Clerk
01.15.02	LT to investigate purchase of road signs - OUTSTANDING	LT
	Clerk to apply for 20mph speed restriction in Freehold Street	Clerk
	Clerk to order SID - SID HAS BEEN ORDERED AND IS CURRENTLY BEING TESTED PRIOR TO DESPATCH	Clerk
	Clerk to order Dog Bin - BIN HAS BEEN DELIVERED TO BOATYARD	Clerk
	Clerk to write to residents of 70-93 Freehold Street re additional light - LETTERS SENT AND RESPONSES RECEIVED	Clerk
	Clerk to chase Nicholsons re removal of branches - PT MET WITH SAVILLES WHO HAVE AGREED TO INSTRUCT NICHOLSOONS TO FELL TREES	Clerk

15.01.04	Clerk to publish Complaints Procedure - ON WEBSITE	Clerk
15.01.05	Clerk to publish Freedom of Information document - ON WEBSITE	Clerk
15.01.06	Clerk to advertise for Trustee - 2 RESPONSES RECEIVED	Clerk
15.01.07	Clerk to further investigate purchase of defibrillator - CLERK IN CONTACT WITH SCAS	Clerk
15.01.09	PT to provide Clerk with information for website - WEBSITE UPDATED	PT/Clerk
15.01.11	Clerk to submit precept request to CDC - PRECEPT SUBMITTED	Clerk

02.15.05 Highways/Footpaths

A car had crashed into the road sign at the crossroads causing it to be badly damaged. Clerk to report to CDC **ACTION : CLERK**

There have been two 'near miss' incidents recently. Clerk to write to Highways requesting that the 40mph signs be removed from the B4030 reducing the speed limit to 30mph and that action be taken to reduce the likelihood of accidents at the junction, copying in Cllr Mrs Fulljames. **ACTION : CLERK**

Mrs. Beckwith had collected a number of signatures from people in favour of an additional streetlight in Freehold Street. Clerk to investigate costs etc **ACTION : CLERK**

The existing bin in Freehold Street is to be removed by CM. The new dog bin is to be sited in its place. It was not decided who is to install it. **ACTION: CM??**

Drainage work to alleviate problems at the boatyard is to commence 23rd February.

The matter of the large puddle at the end of Church Lane is to be discussed at the next meeting.

The recent clearance of gulleys at the upper end of Station Road and subsequent road sweeping was noted but has resulted in the gulleys under the pavement toward Long Bridge the bridge becoming blocked, flooding the road there. Clerk to report **ACTION : CLERK**

SID - It was clarified that the new SID will be sited at the top of Station Road and that a further SID to be purchased in 2015 will be sited at Caulcott.

Defibrillator - It was clarified that the purchase of a defibrillator should be made. **A location in Lower Heyford was discussed, possibly the wall by the noticeboard by the Bell Inn, or outside the bungalows opposite Mill Lane. Power supply was not thought necessary. The option to adopt the BT phone box for siting the defibrillator did not receive support. A second unit was considered so that a unit existed in both Lower Heyford and Caulcott:** it can be installed possibly on the wall of the Horse & Groom (landlord has agreed) or an alternative site. It will not be necessary to train First Responders. Clerk to find out exact price of defibrillator, after which approaches can be made to the Village Hall Trust and LHRINC for contributions. The PC will make a contribution and some fund raising may be necessary. **ACTION : CLERK**

Litterblitz - Clerk had received paperwork relating to the supply of equipment for the Litterblitz and it was agreed that delivery of equipment could be made to the boatyard on Friday 10th April and collected on 27th April. Litter picking will take place during those dates. Clerk to return paperwork to CDC **ACTION : CLERK**

DD requested that Highways be asked to trim back the vegetation growing **on the offside of the B4030 between the end of the rail bridge** and the entrance to the station car park. **ACTION : CLERK**

Vegetation requires trimming on Greenway beyond 30mph sign towards Portway **ACTION : CLERK**

The wall adjacent to 25 South Street has collapsed allowing effluent to drain into Galloes Brook. Clerk to report **ACTION : CLERK**

02.15.06 Meetings - No meetings had been attended

02.15.07 - LHRINC - Two applications had been received for the position of Trustee to the Charity, and after some discussion it was decided to defer the decision to the next meeting.

02.15.08 - Playground - The fencing has been completed and the final invoice paid.

02.15.19 - Planning
14/01328/LB The Bell Inn - **APPROVED**

02.15.10 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
Graham Wilson	Website hosting	14.99	500308
Glasdon	Dog bin	147.60	500309 *
SLCC	membership	51.50	500310
Cathy Fleet	Clerk expenses	41.60	500311
Cathy Fleet	Clerk salary	230.26	SO

* VAT reclaimable

The meeting closed at 8.09pm

Date of next meeting : 26th March 2015

Signed **Mrs D Ball** **Date**

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
01.15.01	Clerk to make further enquiries re Routing Agreements	Clerk
	JJ to speak to Chair of Bartons re routing agreement	JJ
01.15.02	LT to investigate purchase of road signs	LT
02.15.05	Clerk to report damaged road sign to Highways	Clerk
	Clerk to write to Highways requesting that the 40mph signs be removed from the B4030 reducing the speed limit to 30mph and that action be taken to reduce the likelihood of accidents at the junction, copying in Cllr Mrs Fulljames.	Clerk
	Clerk to investigate costs of street light	Clerk
	Clerk to ascertain price of defibrillator	Clerk
	Clerk to return Litterblitz paperwork to CDC	Clerk

	Clerk to report overgrown vegetation to Highways	Clerk
	Clerk to report collapsed wall and effluent in Galloes Brook	Clerk

NB Items in red are amendments made by Mr. Dare 26/02/15