

Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 15th January 2015 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM), Mr Dare (DD) , Mr. Eggeling (BE) , Mr. Thompson (LT) Mrs Turner (PT)

Members of the public :

Mrs Hayley Brown, Mrs Janine Beckwith, Mr. Andrew McMeekin

In attendance: Cathy Fleet (Clerk)

Apologies: Apologies had been received from Cllr Mrs Fulljames

Declarations of Interest : DB declared an interest in the South Street planning application.

Minutes of the last meeting held on 20th November 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

Public Participation Members of the public were invited to speak and it was agreed they could speak during the relevant agenda items.

01/15/01 Clerk's Report and actions from previous meeting

Clerk has been unable to establish from OCC/CDC areas of the village grass currently cut and will pursue the action. **ACTION : CLERK**

The hedge on The Lane has been cut by Mr. Jones, the landowner.

No response has been received from Sanctuary regarding the Cherwell Bank hedge. Clerk to chase **ACTION : CLERK**

Clerk had been informed by CDC that the only Routing Agreement in place is that with Heyford Park Management. Councillors doubted this and clerk will make further enquiries. **ACTION : CLERK**

JJ to contact Chair of Bartons PC to ask about their routing agreements.

ACTION : JJ

Overgrown vegetation - Councillors had walked the village identifying areas of overgrown vegetation causing a hazard. Clerk to write to home owners.

ACTION : CLERK

01/15/02 Highways

Speeding It was expected that PCSO Kidd might attend the meeting, and in his absence it was agreed that he has little power for action. Clerk has contacted PC Caroline Brown and provided dates of future meetings and it is hoped she will attend to discuss the matter of speeding. It was agreed that application would be made to OCC for a 20mph speed limit on Freehold Street and that LT investigate purchasing '20mph' and 'children crossing' signs for both Caulcott and the crossroads by Kingdom Hall. **ACTION : LT/CLERK**

SID - It was agreed to go ahead with the purchase of SID from Radarlux, to be delivered to the boatyard and installed by DD/LT. **ACTION : CLERK**

Bin on Freehold Street - Mrs. Beckwith had written to and been responded by the Clerk requesting that the bin in Freehold Street be removed and replaced with a Dog Bin. It was agreed that this should be done. **ACTION : CLERK**

Additional Street light in Freehold Street - Mrs. Beckwith requested that the council look into the provision of an additional street light on Freehold Street opposite No 72 and it was agreed that Clerk would write to the residents of Nos. 70-93 seeking their opinions. **ACTION : CLERK**

Tree report received from Nicholsons - No action has yet been taken to cut branches of the Pine trees on Station Road as promised. Clerk to chase.

ACTION : CLERK

01/15/03 Meetings - no meetings had been attended

01/15/04 Complaints procedure - It was agreed to adopt the Complains Procedure previously circulated by the Clerk and publish it on the website.

ACTION : CLERK

01/15/05 Freedom of Information document - It was agreed to adopt the Freedom of Information document previously circulated by the Clerk and publish it on the website.

ACTION : CLERK

01/15/06 LHRINC - Due to a resignation, the Charity are in need of an additional trustee and it was agreed to place adverts on Noticeboards and on the website.

ACTION : CLERK

01/15/07 Defibrillator - A suggestion had been made that the village purchase a defibrillator for public use, or possibly train volunteers in its use. It was agreed that this should be pursued with the assistance of SCAS who the clerk has already contacted. It is thought the cost would be in the region of £1000 which could be achieved by fundraising and donation, and the machine could possibly be housed in the telephone box which is available for adoption at a cost of £1. BT would donate £75 worth of paint for its upkeep, however it was agreed not to pursue the adoption of the phone box due to the on-going maintenance issues. Clerk to follow up with Dave England of SCAC

ACTION : CLERK

01/15/08 Playground - PT confirmed that the fencing has been completed, that there will be an opening party on 19th April and that no further financial involvement is required from the PC.

01/15/09 Website - The email from Graham Wilson was discussed and his suggestions considered. Clerk will respond to Graham. It was agreed that the website serves a useful purpose but that it is underused. The subscription for the website hosting will be renewed and every effort will be made to make more use of the site. PT to contact known local businesses and ask them to forward links to their businesses to the Clerk for submission to Graham to put on the website. She will also provide photos of the newly refurbished playground.

ACTION : CLERK/PT

01/15/10 The following planning applications had been received :

14/01739/F White Horse Cottage, Freehold Street
14/00414/TCA Merrys Farmhouse - treework - **APPROVED**
14/00411/TCA 21 Freehold Street - treework - **APPROVED**
14/00132/LB the Bell Inn - re-thatch barn
14/01978/F 2 & 5 South Street, Caulcott
14/02025/F Manufacturing and storage at Camp Road

01/15/11 Finance - The following accounts were approved for payment

Thirsk Community Services Payroll	45.75	500305
Cathy Fleet	Clerk expenses	74.66
Cathy Fleet	Clerk salary	230.26
Cathy Fleet	NALC payment	13.40
		SO
		DD

The proposed precept for 2015/16 circulated by the Clerk was considered and discussed and it was agreed that the sum of £8636 would be requested from CDC. Possible purchase of an additional SID will be made from reserves.

Other matters

Litterblitz - Clerk will inform PC when information is received from CDC

Bus Shelter - to be agenda item for February

Letter received from Gay Hawkins - clerk to respond

**Date of next meeting : 19th February 2015 (may be changed due to half term)
proposed Meeting dates for 2015 : 19 March, 16 April, 21 May, 18 June, 16 July, 17
September. 15 October, 19 November**

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
01.15.01	Clerk to establish areas of grass cut by OCC/CDC	Clerk
	Clerk to chase Sancturary re hedges	Clerk
	Clerk to make further enquiries regarding routing agreement	Clerk
	JJ to speak to Chair of Bartons re routing agreement	JJ
	Clerk to write to home owners re overgrown vegetation	Clerk
01.15.02	LT to investigate purchase of road signs	LT
	Clerk to apply for 20mph speed restriction in Freehold Street	Clerk
	Clerk to order SID	Clerk
	Clerk to order Dog Bin	Clerk
	Clerk to write to residents of 70-93 Freehold Street re additional light	Clerk

	Clerk to chase Nicholsons re removal of branches	Clerk
15.01.04	Clerk to publish Complaints Procedure	Clerk
15.01.05	Clerk to publish Freedom of Information document	Clerk
15.01.06	Clerk to advertise for Trustee	Clerk
15.01.07	Clerk to further investigate purchase of defibrillator	Clerk
15.01.09	PT to provide Clerk with information for website	PT/Clerk
15.01.11	Clerk to submit precept request to CDC	Clerk