

## Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 21st January 2016 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr. Eggeling (BE) , Mr. Thompson (LT),

Members of the public : Mr. Stoddard, Mrs Beckwith, Mrs Tamblyn

In attendance: Cathy Fleet, Clerk

**01.16.01** Apologies: Apologies had been received from Mrs Turner, Mr. Mortimore, Mr. Dare and Cllr Mrs Fulljames

**01.16.02** Declarations of Interest : there were no declarations of interest

**01.16.03** Minutes of the last meeting held on 19th November 2015 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

### **01.16.04 Public Participation**

Mr. Stoddard was concerned about the state of the seat around the tree in Market Square which has deteriorated and it was agreed that the clerk would contact Graham Mortimore who is a stonemason to obtain a quote for its repair.

**ACTION : Clerk to contact Graham Mortimore**

Mrs Tamblyn asked if, in the light of recently installed speed bumps in Bicester if consideration could not be given to having speed bumps around the junction of the B4030 with Freehold Street. Clerk to contact OCC

**ACTION : Clerk to contact OCC requesting traffic calming measures**

Mrs Beckwith again brought up the subject of additional street lighting in Freehold Street. This has been previously discussed and investigated and found to be cost prohibitive. It was suggested that Mrs. Beckwith installs a motion sensitive light at the front of her property.

### **01.16.05 Clerk's Report and actions from previous meeting**

NO	ACTION	To be actioned by
11.15.06	CF was asked to write a letter to Dorchester complaining about Donaldson Roof Trusses vehicles using Station Road ✓	CF
11.15.08	BE to send note to Dick Tracey of SCAS regarding registration of AED's ✓	BE
11.15.09	PC to have stall at May Day Fete in 2016 to increase residents awareness of mailing of minutes etc.	All
11.15.11	CF be asked to write to the preparers of the report constraining future reports and actions to the playground itself - <b>outstanding</b>	CF
11.15.11	PT agreed that the playground committee would put up a 'NO DOGS' sign. ✓	PT
11.15.11	Some holes in the playground that required to be filled in. LT & BE agreed to do this. ✓	LT & BE

### **01.16.06 Highways/Footpaths**

The recent burst water main in Station Road was quickly fixed by Thames Water, but DD wished it to be noted that the burst was probably caused by the number of heavy lorries using the road.

There is damage to Long Bridge, probably caused by a lorry. LT to retrieve an old email detailing his contact at OCC Environmental Services. Clerk to contact with regard to imposing a weight restriction on Station Road. To be agenda item for next meeting.

**ACTION : Clerk to contact OCC Environmental Services and to add as agenda item for February**

Grasscutting - The contract had been received from CDC. It was duly signed by JJ and BE and witnessed by Mr. Stoddard. Clerk will return the paperwork to CDC as requested and await receipt of the signed contract. Clerk to send draft contract for Mark Probbitts to BE

**ACTION : Clerk to send draft contract for Mark Probbitts to BE**

Litterblitz - Details had been received of the 2016 CDC Litterblitz. Mr. Stoddard offered to take over the organisation of this and his offer was gratefully accepted.

Potholes - DB reported that the area around the recycling bins was in poor condition which discourages some people from using the facilities. Clerk to report to CDC

**ACTION : Clerk to report potholes around recycling bins to CDC**

**01.16.07 Speeding in Caulcott**

An email had been received from Henry Turcan, a resident of Caulcott regarding the death of his dog as a result of a speeding vehicle. JJ had responded to Mr. Turcan. The matter of speeding at Caulcott was discussed, including the provision of a SID there (possibly to be purchased from reserves and therefore not an addition to the precept) and it was decided that the ideal solution would be a reduction of the speed limit. Having had no positive response from Caroline Brown or Shaun Sullivan it was decided that JJ should write to Chief Constable Francis Habgood, TVP.

**ACTION : JJ to write to the Chief Constable**

**Traffic calming measures** on Station Road were discussed and it was suggested that a portion of the monies in reserve be spent on traffic calming.

**ACTION : To be an Agenda item for February**

**01.16.08 MCNP**

The draft constitution of the MCNP forum had been received with marked up amendments and it was agreed in principle to adopt the constitution but only to sign it when an amended version is received. It was suggested that Paul Weaver, MCNP Forum member and Upper Heyford councillor, be invited to the next meeting.

**ACTION : Clerk to invite Paul Weaver to the next meeting**

**01.16.09 Defibrillators**

The defibrillators sited at the Bell and the Horse & Groom are being regularly checked by BE. A collection was made at the recent training of £31.80 and it was decided that a donation of £50 be made to SCAS and therefore a cheque for £81.80 was written.

**01.16.10 Queens Birthday Celebrations**

After some discussion it was decided that the PC would take no action on arranging any celebrations for the Queen's birthday as other groups within the village are planning events.

**01.16.11 Meetings**

JJ had attended the MCNP meeting as noted above

**01.16.12 Playground**

PT had emailed confirming that the 'No Dogs' sign had been ordered and will be installed as soon as received .

**01.16.13 Planning**

The following planning applications had been received :

15/01552/F White Horse Cottage - REFUSED  
 15/01204/F&15/01206/LB - APPROVED  
 15/01967/F Land to the rear of May House - REFUSED  
 15/01882/F Paines Field - APPROVED  
 15/01204/F Caulcott Farm - APPROVED  
 15/01561/F Michlemas Cottage - APPROVED  
 15/02170/F 83 Freehold Street - no objections  
 16/00046/TPO Beech house - no objections

**01.16.14 Finance** - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
Thirsk	Payroll	45.75	500340
Cathy Fleet	Clerk expenses	23.72	500341
SCAS	donation	£81.80	500342

The accounts and precept request were discussed at some length, and it was agreed that a request for £7692 would be made to CDC.



LHPC 2016-17  
Budget and proposed

**ACTION : Clerk to make precept request to CDC**

**Audit** - A paper had been circulated regarding changes with regard to External Audit procedures. Further details will be circulated when available.

**Other matters**

Councillors were made aware of various training courses run by OALC. No councillors wished to attend courses at present but the Clerk will attend some

**Date of next meeting : 18th February 2016**

(It was noted that this date clashes with half term and that some councillors may be unable to attend but it was decided the date should stand)

Signed ..... Mr J J Macnamara Date .....

**ACTION LIST SUMMARY**

NO	ACTION	To be Actioned by :
11.15.11	Clerk to write to Playsafety requesting that the ROSPA report be confined to the playground	CF
01.16.04	Clerk to contact Graham Mortimore re obtaining quote for repairs to seat in market square	CF
01.16.06	Clerk to contact OCC Environmental Services and to add as agenda item for February	CF
01.16.06	Clerk to send draft contract for Mark Probbits to BE	CF
01.16.06	Clerk to report potholes around recycling bins to CDC	CF

01.16.07	JJ to write to the Chief Constable	JJ
01.16.07	Traffic calming measures on Station Road to be agenda item for February	
01.16.08	Clerk to invite Paul Weaver to the next meeting	CF
01.16.14	Clerk to make precept request to CDC	CF