

## Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 26th March 2015 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM), Mr Dare (DD) , Mr. Eggeling (BE) , Mr. Thompson (LT), Mrs Turner (PT)

Members of the public : Ian Davis (SCAS), Mr. Humberstone, Mrs Beckwith, Mr. & Mrs Harris, Mr. & Mrs Maseglia

In attendance: Cathy Fleet (Clerk)

**03.15.01 Apologies:** No apologies had been received

**03.15.02 Declarations of Interest :** Mr. Eggeling declared an interest in Item 13 LHRINC. JJ declared an interest in Item 8 Highways - flooding in Church Lane.

**03.15.03** Minutes of the last meeting held on were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair, noting amendments previously made.

### **03.15.04 Public Participation**

Mr. & Mrs Harris raised the issue of dog mess on the playing field and the siting of dog bins. After considerable discussion it was decided that the newly purchased bin be sited, subject to the agreement of the Trustees, at the entrance to the playing field, thereby providing a bin at every entrance to the playing field. LT to speak to Trustees to obtain agreement. **ACTION : LT**

Mr. & Mrs Maseglia wished to discuss street lights which is covered under Item 8 of these minutes.

Mrs Beckwith was concerned about the amount of rubbish in the garden of a property in Freehold Street. It was agreed that although not a matter the parish council could act upon the matter would be monitored.

Mr Humberstone asked as to the status of the Welcome Pack. this will be an agenda item at the next meeting.

### **03.15.05 Defibrillator**

Ian Jones (SCAS) attended the meeting to discuss the possible purchase of defibrillators for the village. These would be wall mounted devices intended for public use in the event of a medical emergency e.g. cardiac arrest. It would be housed in a locked box and in the event of an emergency a call to 999 would provide a code for unlocking the box. The boxes needs to be plugged into the mains so ideal locations could be the Horse & Groom and The Bell public houses. DB has established that the landlord of the Horse & Groom is happy to accommodate it and DD will speak to the landlord of The Bell. **ACTION: DD**

The cost of the devices would be £850 +VAT and the boxes would cost £550 +VAT. Replacement pads for the devicees would be approx £40 every 2 years and electricity costs would be approx £30 pa. Clerk to obtain comparison quotes and draft a letter to LHRINC, Village Hall Trust and TOE2 requesting funding. There may also be grant funding available from the British Heart Foundation. **ACTION:CLERK**

### **03.15.06 Clerk's Report**

The damaged road signs at the crossroad have been reported and Peter Egewharry (OCC) has said that a temporary fix will be made with replacement signs to be fitted in the next financial year.

Contact has been made with Highways regarding the speed limit being reduced from 40 to 30 - no response as yet. The collapsed wall and resulting discharge of effluent into Galloes Brook has been reported to the Environment Agency. Litterblitz paperwork has been returned to CDC. Radarlux have been chased as to delivery date of SID.

**03.15.07 Actions from previous meeting**

NO	ACTION	To be Actioned by :
01.15.01	Clerk to make further enquiries re Routing Agreements	Clerk
	JJ to speak to Chair of Bartons re routing agreement. <b>DONE</b>	JJ
01.15.02	LT to investigate purchase of road signs. <b>Done - awaiting costs</b>	LT
02.15.05	Clerk to report damaged road sign to Highways. <b>Spoken to Peter Egewhary who is arranging for temporary repairs with replacement after April.</b>	Clerk
	Clerk to write to Highways requesting that the 40mph signs be removed from the B4030 reducing the speed limit to 30mph and that action be taken to reduce the likelihood of accidents at the junction, copying in Cllr Mrs Fulljames. <b>DONE - NO REPLY AS YET</b>	Clerk
	Clerk to investigate costs of street light . <b>MAP RETURNED TO OCC - QUOTE RECEIVED</b>	Clerk
	Clerk to ascertain price of defibrillator . <b>DONE. Ian Jones attending meeting</b>	Clerk
	Clerk to return Litterblitz paperwork to CDC. <b>DONE</b>	Clerk
	Clerk to report overgrown vegetation to Highways <b>Ref 610117</b>	Clerk
	Clerk to report collapsed wall and effluent in Galloes Brook . <b>Reported to Environment Agency Ref 1319616</b>	Clerk

**03.15.08 Highways/Footpaths**

The matter of lighting in Freehold Street was discussed and with many residents of Freehold Street in favour of an additional light and councillors voting 4:3 in favour it was decided to proceed although the exact location and method of fixing is yet to be confirmed. Clerk to respond to Mr. Cockbill's email.

**ACTION : CLERK**

Lighting in Station Road - DD wished it to be minuted "A light for Freehold Street has been agreed as a majority of residents have supported it. The views of residents of Station Road should be taken into consideration" and therefore it was decided that this should be an Agenda item for the Annual Meeting.

JJ had spoken to the Chair of Bartons and been informed that there is no routing agreement for traffic from Enstone to Bicester.

Clerk to investigate routing agreements relating to Enstone on B4030

Fred Sherwood lorries appear to be abusing the routing agreement in place for lorries travelling to the incinerator . Clerk to write to OCC/Viridor pointing this out and requesting that the B4030 is not used by Fred Sherwood lorries.

**ACTION : CLERK**

A letter had been received regarding rubbish left by footballers on the playing field. It was noted that the rubbish had been removed and it was likely this was a one off incident. Situation to be monitored and if it should occur again the Football Club will be contacted.

Equipment for the Litterblitz will be delivered to the Wharf on 10th April. Clerk to ascertain from CDC where full bags should be deposited as DD is not prepared to have them at the Wharf. Clerk to publicise litterblitz dates etc by way of posters and information on the website.

**ACTION: CLERK**

Long standing drainage issues at the Boatyard, Station Road and Causeway have now been resolved. Flooding continues to occur at the Portway Crossroads. Clerk to report, pointing out that there is a bus stop at the crossroads.

**ACTION : CLERK**

Flooding occurs in the pothole outside Kingdom Hall causing problems for people waiting for the bus. Clerk to report

**ACTION : CLERK**

The huge puddle in Church Lane remains. Although this is not an adopted road Highways are responsible for the drainage. Clerk to report **ACTION : CLERK**

**03.15.09 Meetings** - JJ had attending the Planning Appeal meeting regarding the Gypsy Site at Caulcott which is now awaiting the decision of the Inspector.

**03.15.10 Election** - Nomination papers were distributed to all councillors intending to stand

**03.15.11 Planning** - 14/01978 3&5 South Street - **REFUSED**

**03.15.12 Finance** The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
Thirsk Comm Ass	Payroll	45.75	500312
CDC	Dog bins	87.17	500313 *
Ryan Kilby	Painting gates	249.96	500314
OALC	Subs	133.07	500315 *
ORCC	Subs	50.00	500316
Cathy Fleet	expenses	77.66	500317
Cathy Fleet	Clerk salary	230.26	SO

\* VAT reclaimable

**03.15.13 - LHRINC** - BE and members of the public left the meeting and after some discussion and a vote Sarah Edwards was unanimously voted to be elected as Trustee for the Charity.

**Date of next meeting : 16th April 2015**

**The Annual Parish meeting will be on 14th May 2014**

**Signed ..... Mr J J Macnamara Date .....**

## ACTION LIST SUMMARY

<b>NO</b>	<b>ACTION</b>	<b>To be Actioned by :</b>
03.15.04	LT to speak to Trustees to obtain agreement to siting of bin	LT
03.15.05	DD to speak to Landlord of The Bell re siting of Defibrillator	DD
	Clerk to draft letter re grants for defibrillator	Clerk
	Clerk to obtain comparison quotes for defibrillator	Clerk
03.15.08	Clerk to respond to Mr. Cockbill's email re street light in Freehold St.	Clerk
	Clerk to write to OCC/Viridor re Fred Sherwood lorries	Clerk
	Clerk to publicise Litterblitz	Clerk
	Clerk to report flooding at Portway, Kingdom Hall and Church Lane	Clerk