

**Minutes of the meeting of the Lower Heyford Parish Council held on
Thursday 15th October 2015 at 7.00 pm in the Church**

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair), Mr Mortimore (CM), Mr Dare (DD), Mr. Eggeling (BE)

Members of the public : No members of the public were present

In attendance: Cathy Fleet (Clerk)

- 01.10.15. Apologies:** Apologies had been received from Mr. Thompson and Mrs Turner
02.10.15. Declarations of Interest : there were no declarations of interest
03.10.15. Minutes of the last meeting held on were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.
04.10.15. Public Participation - There were no members of the public present
05.10.15. Clerk's Report and actions from previous meeting

NO	ACTION	To be Actioned by :
06.15.07	JJ to contact director of Highways requesting that LHPC to be consulted when road closures are proposed	JJ
06.15.08	Clerk to draft Child Protection Policy for October meeting ✓	Clerk
07.09.15	Clerk to complete and return salt requirement proforma ✓	Clerk
	Clerk to obtain all paperwork regarding grass cutting from DD, draft a contract for Mark Probbitts and circulate to all councillors ✓	Clerk
09.08.15	BE/CM to remove the defibrillators from DD's flat. CM to liaise with landlords of pubs and install the machines	BE/CM
12.09.15	PT to contact supplier regarding rusting play equipment. PT to provide Clerk with contact details for members of Playground Committee	PT
	Clerk to provide PT with contact details for Mark Probbitts ✓	Clerk

06.10.15. Highways/Footpaths

It was noted that Camp Road, Upper Heyford is in poor condition due to the volume of construction traffic travelling to the building sites.

DB reported that a footpath No4 to Upper Heyford is overgrown. Clerk to report to Highways **ACTION : CLERK**

Galloes Brook is currently dried up, possibly due to diversion of water at Upper Heyford.

The drainage works at Portway are now completed

The grass cutting in the village for next year will be undertaken by Mark Probbitts at a cost of £285 per cut. Provision is to be made in the budget for 4 cuts but it is expected only 3 cuts will be required. Clerk to inform OCC of this and to amend the contract for Mark Probbitts. **ACTION : CLERK**

07.10.15. MCNP

No meeting has taken place this month, therefore nothing to report.

The Neighbourhood Plan for Hook Norton has been approved and adopted. Weston on the Green have applied for a Neighbourhood Plan

08.10.15. Meetings

The CDC Parish Liaison meeting is to take place on 10th November. JJ & Clerk to attend

09.10.15 Child Safeguarding Policy

Further discussion is required before adoption. To be Agenda item for November

10.10.15 LHRINC

Nothing to report

11.10.15 Defibrillators

The defibrillators have been removed from The Wharf and are temporarily housed at BE's house. CM to contact landlords of The Bell and The Horse & Groom to arrange for their installation. BE to create flyer to advertise their presence and arrange a training day with Dick Tracy of SCAS. **ACTION : BE**

12.10.15 Playground

LT is in discussions with the Social Club who will maintain the grassed and planted areas of the playground for a fee to be decided. The Social Club are planning to submit a planning application to knock the old showers down and build outwards towards their store shed and have new showers, a referees room and disabled toilets which the PC will support. PT has arranged for a ROSPA inspection to be carried out on the playground equipment and for the rusting equipment to be dealt with by the supplier.

13.10.15 Planning

15/01344/F - new dwelling to the rear of May House - **REFUSED**

14.10.15 Finance - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
CDC	Election fees	39.00	500332
St Marys PCC	Grant	400.00	500333
Cathy Fleet	Clerk expenses	20.77	500334

The interim accounts were approved and signed by the chair

Other matters

- Correspondence had been received regarding high speed broadband in the village. Gigaclear are no longer proposing to supply broadband in Lower Heyford and it is unclear when BT's supply will be available.
- Roger Bowen has announced his intention to stand down from his involvement with all local groups except the Bowls Club and proposed that his current monitoring of recycling bins and it's small income which currently is donated to the Village Hall Trust be transferred to the Bowls Club.

Date of next meeting : 19th November 2015

Signed Mr J J Macnamara Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
06.10.15	Clerk to report overgrown footpath to OCC	CF
06.10.15	Clerk to inform OCC of grasscutting arrangements and finalise contract	CF
11.10.15	BE to create flyer for website and further distribution advertising the presence of the defibrillators and to arrange training	BE

