

Minutes of the meeting of the Lower Heyford Parish Council held on

Thursday 20th June 2013 at 7.00 pm in the Church

Present: - Mr Macnamara (Chair), Mrs. Ball (Vice Chair), Mr Mortimore, Mr Dare, Mr. Eggeling

Members of the public : Jenny Tamblyn, Hayley Brown, Petra Turner, Emma Mortimore, Cllr Fulljames

In attendance: Cathy Fleet (Clerk)

Apologies: Apologies had been received from Mr. Thompson

Declarations of Interest : Mr Dare declared an interest in the boat yard and Station Road

Minutes of the last meeting held on were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

06.13.01 Clerk's Report

- Flooding at the Wharf reported - Ref 359319
- Flooding on church Lane reported Ref 543699 - has been actioned
- Letter has been sent to Henmans requesting release of files
- Approved Annual Return and Governance report sent to BDO
- Letter sent to Cllr Fulljames
- email sent to Planning Enforcement re Heyford House
- Weeds on bridge sprayed

06.13.02 - Matters arising

- An email had been received from Laura Baker, Planning Investigator who had visited the owners of Heyford House and was satisfied that no breach of Planning Regulations had occurred

06.13.03 Public participation

Emma Mortimore and the committee of the Friends of Lower Heyford Playground Committee presented various schemes for the re-design of the playground with projects ranging from £45K-£83K. They had issued a questionnaire and conducted a survey of adults and children around the village which revealed that 98.1% of the 95 questionnaire returned were in favour of a new playground. They have so far raised over £2000 through various efforts including treasure hunt, sale of Christmas cards etc and have approached various bodies for grant funding. Emma Mortimore requested that the Parish Council make a donation toward the project and Mr. Dare proposed and Mr. Eggeling seconded that the recently received New Homes Bonus from CDC be donated. In addition, the precepted figure of £1000 in the last financial year be donated and a cheque was duly passed over.

Cllr Catherine Fulljames introduced herself as the new County Councillor and outlined her position and duties, explaining that she had responsibility for 22 villages and confirmed that David Nimmo-Smith is the new cabinet member for Highways. Mr. Dare outlined the three major issues which LHPC would like Mrs Fulljames to assist with:

1. The situation at the crossroads following the recent accident. DD had recently had a conversation with Peter Egawharry who informed him that the white lines, changes to chevrons and cutting back of vegetation around the crossroads has been put on hold due to manpower difficulties at OCC but will be attended to as soon as possible. Crash Barriers are not an option due to safety reasons.
2. Station Road has been patch repaired and an improvement noticed, but the issue of drainage has still not been resolved with an apparent deadlock as the Canal Trust say they have had no contact from OCC.
3. The footpath on the bridge is still in need of attention and has been postponed until autumn.

Mrs Fulljames agreed to pursue all these issues with OCC.

There was some discussion regarding possible funding available and Mrs Fulljames explained that here Big Society budget for community needs has to be shared by all the

villages for which she has responsibility. Mr. Macnamara said that LHPC had never previously applied for financial assistance and felt that it was the turn of LHPC now.

06.13.04 - Adoption of Policies The Financial Regulations, Standing Orders and Risk Assessment had been updated and were approved and it was agreed that subject to some minor alterations they should be adopted.

ACTION CLERK/BE

06.13.05 Highways - The hedge at 20 Bromeswell Close/B4030 has been cut back but the foot path is still not wide enough to accommodate a mother walking with a child. Clerk to request that OCC widen the footpath

ACTION : CLERK

A request had been received from Somerton PC asking if LHPC would consider hiring out SID. It was unanimously agreed that the device was needed in Lower Heyford permanently and that it would not be possible to hire it out. It was further discussed that thought should be given in the next financial year to precepting for the purchase of further SIDs to be sited in different positions around the village

A proforma had been received from OCC for provision of salt bags for the forthcoming winter and it was agreed that the free allocation would be stored at the boatyard. Thanks to Mr. Dare for accommodating it.

ACTION : CLERK

The hedge by the garages at Cherwell Bank owned by Charter Housing is very overgrown. clerk to request that Charter Housing cut the hedge

ACTION : CLERK

06.13.06 - Meetings - Mr. Macnamara had attended the CDC Parish Liaison Meeting and made available the presentation notes.

06.13.07 - Co-Option of Councillor - There are 3 possible candidates for the vacancy for a councillor, and it was agreed that notices would be put up in Lower Heyford and Caulcott requesting that candidates submit an application to the Clerk and attend the next PC meeting to make a short presentation.

ACTION : CLERK

06.13.08 - Correspondence - Correspondence lists were circulated and discussed

06.13.09 - LHRINC - An email had been received from Dr Clayton informing the PC that there was a vacancy for a Trustee and that the PC should appoint a new one. Clerk to place notices on boards and on the website advertising the vacancy

ACTION : CLERK

06.13.10 - Parish Plan - Clerk has been unable to get the Parish Plan printed as yet, but will action asap.

ACTION : CLERK

06.13.11 - Website - Clerk continues to feed information to Graham Wilson

06.13.12 - King Georges Field - An invoice has been received from Cantellis for the Land Registration which will be action on receipt of payment. The date of the lease was questioned and it was agreed that it should be dated from the date of signature, i.e. May 2013. Clerk to respond to Cantelli

ACTION : CLERK

06.13.13 - Planning

Notice of Intent - Fell Rowan Tree Kingsclere Cottage

Felling of Acacia - Kingsclere Cottage - APPROVED

Felling of Leylandii - 108 Freehold Street APPROVED

Tree work - church Cottage, Church Lane - APPROVED

13/00139/TCA Bridge Cottage, Mill Lane

13/00740/F Heyfordian School Trust - change of use of buildings

06.13.14 Finance -

Payee	Detail	Amount	Cheque No
R Bickley	2 x weed spray of bridge	£70	500188
Cathy Fleet	Clerk salary	£178.20	500189
Cathy Fleet	Clerk expenses	£50	500190
Cantelli & Co	Legal fees (KGF)	£270	500191
Friends of LH Playground	Donation	£1221	500192

Received:

HMRC	VAT refund	£74.59
Corpus Christi	canal compensation	£10.07

Date of next meeting : 18th July 2013

Signed Mr J J Macnamara Date