

## Minutes of the meeting of the Lower Heyford Parish Council held on

22nd June 2017 at 7.00 pm in the Church

Present: - Mr Macnamara (JJ) (Chair), Mrs. Ball (DB) (Vice Chair) , Mr. Thompson (LT), Mrs Daley (ED), Mrs Michaelides (LM)

Members of the public : Peter Stoddart, Brian McCarthy, Sophie McCarthy, Mark Williams, Leo Brookes-Little, Atlanta Kyle, Melissa Chadderton, Louise Arnold, James Gregory

In attendance: Cathy Fleet, Clerk

**06.17.01** Apologies: Apologies had been received from Bruce Eggeling

**06.17.02** Declarations of Interest : There were no declarations of interest

**06.17.03** Minutes of the last meeting held on 18th May 2017 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

### **06.17.04 Public Participation**

Members of the public wished to discuss the Planning agenda Item 6, which was moved up the Agenda. Other members of the public wished to discuss Item 7 King George Field lease.

### **06.17.06 Planning proposal**

JJ pointed out to the interested parties that the parish council is not a planning authority but is a statutory consultee for planning applications within the village.

A presentation had been received by email and hard copies were available at the meeting of a proposal to build a new dwelling on land owned by Mr.

Brookes-Little. Mr. Brookes Little explained that there was too much land at Heyford House, that he does not want a major development and does not see this proposal as an investment opportunity and that this proposal will make use of the land in a more beneficial way. The freehold of the land will be

purchased by Mr. Murphy and the house built as a family home. Mark Williams, the architect outlined the proposal, describing the dwelling as part buried, eco friendly and will blend in well with the landscape, having little or no impact on neighbouring properties with the only visible part resembling a small stone barn. The access will be from Church Lane and the construction will be of Cotswold stone and glass in a contemporary style. The Pre-planning application to CDC has been well received, with the only concern being that the site is currently outside the settlement boundary. A few questions from councillors were answered, mainly around the access road and the fact that it could open up possibilities for development on land owned by Corpus Christi. The planning application in joint names of Mr. McCarthy and Mr. Brookes-Little is likely to be submitted in the next few weeks at which time the PC will submit comments to CDC.

### **04.17.05 Clerk's Report and actions from previous meeting**

NO	ACTION	Update	To be Actioned by :
04.17.07	JJ to follow up Rose Todd's response regarding the bridge with Bob Duxbury	Outstanding	JJ
05.17.05	All councillors to inform Cathy of holiday dates	completed	ALL
05.17.08	DB to find out the number of the footpath requiring attention and inform CF	completed	DB

05.17.09	CF to circulate settlement boundary maps for councillors to review	completed	CF
05.17.11	CF to obtain lease from Roger Bowen and instruct Mr. Cantelli to proceed.	completed	CF
05.17.12	CF to send completed paperwork for Community Asset listing to CDC	completed	CF

**06.17.07 King George Field lease**

Mr. Cantelli of Cantelli & Co Solicitor in Bicester had dealt with the previous lease in 2013 and was instructed on 3rd June to proceed with the changes to the lease. Despite best efforts, no communication has been made with him so it was decided that the instruction would be withdrawn and alternative legal advice sought.

**ACTION : Clerk to withdraw instruction from Mr. Cantelli and seek an alternative solicitor**

James Gregory was attending the meeting representing Heyford Athletic Sports & Social Club and is keen to progress the matter of the lease in order that grant funding can be sought from the Village Hall Fund. It was pointed out that the Sports and Social Club have not complied with the terms of the existing lease and that compliance must be demonstrated prior to the granting of an extended lease. Additionally, the name of the club must be changed to incorporate 'Community' in order for funding from the Village Hall Fund to be considered. There must be representatives on their committee from village organisations as defined in the Declaration of Trust in the existing Lease and an AGM must be held. It was stated that an AGM had been held recently, but the PC were unaware of it and it was not widely advertised in the village. BE to be asked to lead on instructing a solicitor and getting the lease renewed.

**ACTION : Clerk to ask BE if he is prepared to lead on the matter of the lease**

**06.17.08 Highways/footpaths**

The matter of the recent power outages was discussed. It has been advised by SSE that they were largely caused by trees damaging overhead power lines. SSE have been unable to access some properties in order to cut the trees. Residents can contact SSE to make arrangements for trees to be cut by contacting Alex Blake 0800 980 1395.

**ACTION : This information to be put in Valley News along with details of the Power Tracker App.**

**06.17.09 Meetings**

JJ had been unable to attend the Parish Liaison meeting but will report back at the next meeting once the presentation is published.

**06.17.10 MCNP**

Ps reported that he will be leading on the work regarding Green Corridors in the MCNP area. There is currently no statutory definition of Green Corridors and this needs to be identified by a professional. Areas suggested are Upper Heyford/Heyford park, Caulcott/Upper Heyford and Portway. The policy regarding light pollution is being reviewed and it was suggested that no additional lighting to any development should be used to prevent light pollution.

**06.17.11 Playground**

Following the resignation of Petra Turner from the PC it was agreed that members of the Playground committee would be invited to attend PC meetings

**ACTION : Clerk to invite playground committee members to PC meetings**

**06.17.12 Planning**

The following planning applications had been received :  
17/00832/F Ham house, - Approved

**11.15.13 Finance** - The following accounts were approved for payment

Payee	Detail	Amount	Cheque No
FoLHS	Grant	150.00	500401
Valley news	Grant	350.00	500402
Lower heyford PCC	Grant	400.00	500403
Cathy Fleet	PAYE Refund	45.60	500404
Cathy Fleet	clerk expenses	10.07	5000405
AON Uk	Insurance	496.56	500406
Mark Probbitts	grasscutting	285.00	500407

Date of next meeting : 20th July 2017

21st September 2017, 19th October 2017, 16th November 2017

Signed ..... Mr J J Macnamara Date .....

**ACTION LIST SUMMARY**

NO	ACTION	To be Actioned by :
06.17.07	Clerk to withdraw instruction from Mr. Cantelli and seek an alternative solicitor Clerk to ask BE if he is prepared to lead on the matter of the lease	CF CF
06.17.08	Information regarding contacting SSE to be put in Valley News along with details of the Power Tracker App	
06.17.11	Clerk to invite playground committee members to PC meetings	CF

